

HISTORIC PRESERVATION COMMISSION MINUTES
March 21, 2023

The Historic Preservation Commission met on Tuesday, March 21st, 2023 at 1:00 p.m. in the Executive Conference Room of City Hall. The meeting was called to order by Acting President Nancy Lewis. Roll call was noted by the City of Fulton's Executive Assistant, Doris Pirmantgen. Those in attendance include Nancy Lewis, Francis Vaughn, David McDaniel, Carl Brauner, and Crystal Aulbur. Those absent include Steve Moore. Also present was City of Fulton City Engineer Kyle Bruemmer, City Clerk Kathie Ratliff, and Steve Myers.

COMMENTS FROM VISITORS:

No action.

APPROVAL OF MINUTES:

Motion was made by Carl Brauner to approve the minutes of the January 17, 2023 meeting. Motion was seconded by David McDaniel. Motion was approved by five members of the Commission voting in favor and one member (Moore) absent.

UNFINISHED BUSINESS:

- a. **KILN REPORT FROM A CITY REPRESENTATIVE:**
Kyle Bruemmer explained he has spoken to DNR and an evaluation will take several months. Mr. Bruemmer is unsure if the City will fund the fence around the kiln, but he will discuss the project with The Director of Administration, Renee Tyler, as it may be a capital request. Mr. Bruemmer suggests the commission get a quote for the cost of the fence to present. He suggests the commission attend the stakeholder meetings of this potential project. Nancy Lewis advises they bring Carver in on the project.
- b. **HISTORIC PROPERTY SURVEY:**
The commission is working on conducting the survey. They will begin with the Brick District.
- c. **HISTORIC PROPERTY SIGNAGE FOR THE MONTH OF MAY:**
May is National Historic Preservation month. The commission would like to advertise Historic Preservation Month on the City of Fulton social media outlets. Kathie Ratliff will present the idea of sending out postcards for 60-75 owners of historical property to The Director of Administration, Renee Tyler.

NEW BUSINESS:

- a. **COUNCIL LIAISON CONFLICT:**

Council Liaison Jeff Stone has a conflict with the commission's current meeting day and time.

- b. POSSIBLE MODIFICATION IN MEETING DATE AND TIME:
The commission will continue to meet every other month, but will now meet on Wednesdays at 1:00p.m. to accommodate council liaison Jeff Stone. The next meeting will take place on Wednesday, May 17th at 1:00p.m.
- c. OTHER NEW BUSINESS:
 - a. Historic Preservation Commission members expiring in July of 2023 include David McDaniel and Steve Moore. David McDaniel would like to renew his seat for another year. A new application has been created that allows the applicant to provide more personal detail.

Francis Vaughn presented a motion to adjourn. Motion was seconded by Carl Brauner. Meeting was adjourned at 1:45 p.m.

Doris Pirmantgen
Executive Assistant