

## **MINUTES OF THE HISTORIC PRESERVATION COMMISSION 7/19/2023 - 07/19/23**

**Date and time:** 07/19/23 01:00 pm to: 07/19/23 02:00 pm  
**Present:** Crystal Aulbur, Steve Moore, David McDaniel, Mary Sheridan, Frances Vaughn, Carl Brauner, Jeff Stone, Kathie Ratliff, Richard Elsenrath  
**Absent:** Mayor Steve Myers  
**Location:** Fulton City Hall 18 E. 4th Street, Fulton, MO 65251  
**Projects/Tags:** historic preservation commission, carr house

### **DISCUSSION**

#### **1. CALL TO ORDER**

Meeting was called to order at 1 p.m. with the City Clerk presiding.

#### **2. ROLL CALL**

All members present, quorum met.

#### **3. COMMENTS FROM VISITORS**

There were none.

#### **4. ELECTION OF OFFICERS**

City Clerk Ratliff requested introductions from Commission members before nominations for President and Vice-President. She stated the last recorded election was in November 2021.

**Decision** David McDaniel nominated and Motioned to appoint Crystal Aulbur as Historic Preservation Commission President. Hearing no other nominations made, the City Clerk asked for a Second. Steve Moore Seconded the Motion. Motion passed with six members voting in favor,

**Decision** President Aulbur then opened nominations for Vice President. McDaniel nominated and Motioned to appoint Steve Moore as Historic Preservation Commission Vice President. Hearing no other nominations made, President Aulbur called for a Second. Frances Vaughn Seconded the Motion. Motion passed with six members voting in favor.

#### **5. APPROVAL OF THE MINUTES FOR THE MARCH 21, 2023, MEETING**

**Decision** Motion was made by David McDaniel and Seconded by Frances Vaughn to approve the minutes of the March 21, 2023, meeting. Motion passed with six members voting in favor.

#### **6. UNFINISHED BUSINESS**

Historic Property Signage: The Historic Property signage was briefly discussed, and it was noted that there was an error in the information shared. It has been clarified that only homes recognized as historic properties will be provided with a sign for their yard. These signs are currently stored in the Craghead Room at City Hall, and this information should be kept in mind for future reference.

President Aulbur suggested the possibility of introducing a secondary set of signs for houses that are not officially registered as historic properties but exceed a specific age. Revisiting this matter will be considered at a later time during the year.

City Representative Report: Richard Elsenrath, the Assistant City Engineer, has provided an update on the brownfield area. He mentioned that a site inspection has been conducted by an external company who will perform soil testing. The purpose of these tests is to assess the potential uses of the land in the future. Currently, no further developments or cleanup efforts have taken place on the property as it is necessary to obtain detailed specifications beforehand. Kiln Fence: There was conversation about potentially fencing off this area with temporary measures. During the discussion, someone suggested exploring alternative fencing options for beautification purposes. However, it was decided that it would be more appropriate to delay the decision until a later date.

Survey: President Aulbur expressed her intention to meet with the former president of the Historic Preservation Commission in order to gather more information about the survey.

## **7. NEW BUSINESS**

Carr House Discussion: The Commission carefully reviewed the Carr House Application and unanimously concluded that the building fully meets the necessary criteria to be designated as a Fulton Historic Property.

**Decision** Carr House Application: Motion was made by Steve Moore and Seconded by Carl Brauner to recommend approval of this application to the City Council at the next Council meeting on August 8, 2023, at 7:00 p.m. Roll call vote of the members as follows: Brauner, YES: McDaniel, YES: Moore, YES: Sheridan, YES: Vaughn, YES: and Aulbur, YES. Motion carries with six members voting in favor.

Commission Appointments: The Clerk has reviewed the recent appointments of Steve Moore for a one-year unexpired term and Mary Sheridan for a three-year term. It is worth noting that the Historic Preservation Commission now has all seats filled.

## **8. NEXT MEETING**

The next meeting will be Wednesday, September 20, 2023, at 1 p.m. at Fulton City Hall.

## **9. ADJOURN**

Motion was made by David McDaniel and Seconded by Carl Brauner to adjourn. Motion carried with all members voting in favor. Meeting adjourned at 1:45 p.m.