

MINUTES OF HISTORIC PRESERVATION COMMISSION MEETING 3/20/2024

Date and time: 3/20/2024 01:00 pm

Present: Crystal Aulbur, David McDaniel, Mary Sheridan, Steve Moore, Council Liaison Jeff Stone, Planning & Protective Services Manager Casey Bailey, Grant Analyst Melissa Case, City Clerk Kathie Ratliff, Deputy City Clerk Marissa Peneston

Absent: Carl Brauner and Frances Vaughn

Location: Fulton City Hall Executive Conference Room

DISCUSSION

1. CALL TO ORDER

The meeting was called to order at 1:15 p.m. with the Historic Preservation President Crystal Aulbur, presiding.

2. ROLL CALL

There were four members present, two members (Brauner and Vaughn) absent. Quorum met.

3. COMMENTS FROM VISITORS

There were no comments.

4. APPROVAL OF MINUTES

Decision Motion was made by David McDaniel and Seconded by Steve Moore to approve the minutes for January 17, 2024.

5. UNFINISHED BUSINESS

Paul Bruhn Revitalization Grant Program Update

Grant Analyst Melissa Case stated that she looked into the grant for the commission and said that the grant will not cover surveying cost. Paul Bruhn Grant's purpose is to provide cities with funds to subgrant out to historic buildings either residential or commercial. Commission President Crystal Aulbur stated that she would like to start working with the city in the next year to put together enough information to be able to apply for the Paul Bruhn Grant in March of 2025. The commission discussed the possibility of presenting at a council work session or meeting in either August or September to ask for a potential grant match for the 2025 budget. Staffing and administration cost and other funds that may be needed throughout the year would also be presented to the council.

Kiln Project

Grant Analyst Case stated that the Park Board meeting informed her the Kiln Project resides on land that is currently in a study by the EPA. The EPA study is on step two of their survey. There will be a community discussion on Monday, April 29th at Legends Rec-Plex. The commission may advocate for the city to keep it based on its historic beehive style that makes it so unique and historically significant.

Historic Properties Survey

David McDaniel estimates that there are 3,000 properties in the City of Fulton that are 50 years old or older. There has not been a Historic Properties Survey since 1979. The purpose of the survey is for state reporting. He also stated that one house takes about one hour to complete the survey. City Clerk Ratliff recommended reaching out to William Woods to see if they had any students interested in helping with the survey. President Aulbur stated that this would be a good topic to add to April's work session.

Strategic Plan

No updates were given, this will be the main topic in the work session on April 17th.

410 E. 8th Street, Fulton

Planning & Protective Services Manager Casey Bailey reported that the city engineer talked to the owner in October and they have not been able to make contact since then. Some vandalism was reported recently. In Bailey's opinion, the house is not salvageable. The cost of renovations would be too significant, the owner lives in Texas and has made no further contact with the City.

Condemned Properties List

Planning & Protective Services Manager Casey Bailey reported that the city tore down 413 W 9th St., which was not the George Washington Carver house. This house was built after the death of George Washington Carver. 413 ½ W 9th St. was a privately-owned property and the owner tore it down. The City did issue a demolition permit.

Bailey reviewed the city's plan to build an abandon/vacant property list, following models in Jefferson City and Moberly, Missouri. Owners would pay a \$200 yearly fee and maintain their properties, with the city billing for any needed upkeep. Unregistered properties would face a \$25 monthly charge. Currently, a potential 195 properties are identified, with 47 in Jefferson City. Benefits include secured properties and safety. David McDaniel suggested requiring liability insurance. The list would note any historic buildings. Reasons for abandonment include out-of-state ownership, financial constraints, and shared ownership through estates

6. NEW BUSINESS

Fulton Historic Properties signage

President Aulbur stated that the month of May is Historic Preservation month. In preparation for this, the Historic Properties signs need to be counted and distributed to Historic Properties. Aulbur discussed the idea of doing a couple social media post from the City's communication channels to inform the public what the signs are for and educate the community before the signs are put out. The idea of giving the historic property owners a flyer was discussed. Members of the commission will each take 10-12 signs and hand out to historic property owners before May 5th. If homeowners are willing pictures of them with the sign would be a great additive to the social media post about Historic Preservation month and to provide further education. Discussion will take place after May to see if any changes need to be made for following years.

Decision A motion was made by Mary Sheridan to create a communication campaign, ran through the City's social media, about the Historic Property signs that will go out in May. Steve Moore seconded all in favor, motion carries.

Historic Courthouse Permit Review

Planning & Protective Services Manager Casey Bailey stated that a permit has not been issued, but from the plans they provided it looks like it will be all interior work.

Other Discussion

Recently a bid was held to fix the column that was hit by a driver near memorial park. A bid has been accepted and the company will preserve as much of the original brick as possible.

7. NEXT MEETING

The Historic Preservation Commission is scheduled to meet again for a Strategic Planning Meeting Wednesday, April 17th at 1:00 p.m. The next regularly scheduled meeting is Wednesday, May 15th at 1:00 p.m.

8. ADJOURN

Decision Motion was made by Mary Sheridan and Seconded by Steve Moore to adjourn at 2:15 p.m. All in favor motion carries.

Respectfully submitted,
Marissa Peneston
Deputy Clerk