

# **MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING 6/12/2024**

**Date and Time:** 6/12/2024 01:00 pm

**Time:**

**Present:** Steve Moore, Carl Brauner, Crystal Aulbur, Mary Sheridan, City Clerk Kathie Ratliff, Deputy City Clerk Marissa Peneston

**Absent:** Frances Vaughn and Council Liaison Jeff Stone

**Location:** Fulton City Hall

## **DISCUSSION**

### **1. CALL TO ORDER**

The meeting was called to order at 1:20 p.m. with the Historic Preservation President Crystal Aulbur, presiding.

### **2. ROLL CALL**

There were four members present, and one member (Vaughn) absent. Quorum met.

### **3. COMMENTS FROM VISITORS**

There were no comments.

### **4. APPROVAL OF MINUTES**

**Decision** Motion was made by Carl Brauner and Seconded by Mary Sheridan to approve the minutes for the March 20, 2024 meeting. All in favor, none opposed one (Vaughn) absent. Motion carried.

### **5. UNFINISHED BUSINESS**

#### **Kiln Project**

Members are encouraged to attend the next community discussion led by Kansas State University and the Brownfield study of the Old City Warehouse Site where the kiln is located. No other updates were given.

#### **Historic Properties Survey**

Mrs. Aulbur suggested that a workable database be created. A workable database would be beneficial in updating the list of historic properties and provide a trackable way to see which properties have been updated most recently. Updating the database little by little will make the project more manageable. A grant that could help with the cost of outsourcing some of the legwork in handling the survey will be available to be applied for next year.

#### **Strategic Plan**

No updates were given, and members were encouraged to take time before the next meeting to think about the strategic plan and ways to implement it. This will be discussed at the next meeting.

### **Condemned Properties List**

The commission would appreciate an update whenever the list is completed.

### **Fulton Historic Properties Signage**

Members of the Commission put signs up in May and they have been since taken down. The Commission was short six signs, and three signs were not able to be picked back up. Looking forward to next year, more signs would like to be ordered, and possibly look at a more durable material to have the signs made out of. One property owner has inquired about how to get on the Historic Properties list and be eligible for a sign next year. Mrs. Aulbur will work to create social media flyers to post throughout the year to promote the Historic Preservation Commission.

### **Historic Courthouse Permit Review**

There was no official update.

## **6. NEW BUSINESS**

### **Budget Items**

The budget will be presented at the next meeting and will include a proposal for training, grant matches, and more historic property signs.

## **7. NEXT MEETING**

The Historic Preservation Commission is scheduled to meet again on July 17<sup>th</sup> at 1:00 p.m. Next meeting there will be a brief regular meeting and then a training webinar will be played.

## **8. ADJOURN**

**Decision** Motion was made by Mary Sheridan and Seconded by Carl Brauner to adjourn at 1:38 p.m. All in favor, motion carries.

Respectfully submitted,  
Marissa Peneston  
Deputy Clerk