

MINUTES OF HISTORIC PRESERVATION COMMISSION MEETING 9/16/2024

Date and Time: 9/16/2024 01:00 pm

Time:

Present: Crystal Aulbur, Carl Brauner, Mary Sheridan, Robert Wise, Warren Hollrah, and Deputy City Clerk Marissa Peneston

Absent: Caryn Klick, Council Liaison Jeff Stone, City Clerk Kathie Ratliff

Location: Fulton City Hall

DISCUSSION

1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

2. ROLL CALL

There were five members present, and one member (Caryn Klick) was absent. Quorum met.

3. COMMENTS FROM VISITORS

There were no comments.

4. ELECTION OF OFFICERS

Nominations for President and Vice-President were received.

Decision: Motion was made by Warren Hollrah and Seconded by Mary Sheridan to elect Crystal Aulbur as President. All in favor, one absent (Klick). Motion carried.

Decision: Motion was made by Warren Hollrah and Seconded by Crystal Aulbur to elect Robert Wise Vice-President. All in favor, one absent (Klick). Motion carried.

5. APPROVAL OF MINUTES

Decision Motion was made by Mary Sheridan and Seconded by Carl Brauner to approve the minutes for the June 12, 2024 meeting as presented. All in favor, one absent (Klick). Motion carried.

6. UNFINISHED BUSINESS

Budget Items

Crystal Aulbur explained how the commission has not had a budget in several years and how creating a budget would help the commission have funds to attend training, buy supplies for Historic Preservation Month, and become members of the Kingdom of Callaway Historical Society.

Decision: Robert Wise made a motion, Seconded by Warren Hollrah to move forward with requesting \$4,620.00 from the City Council for the Historic Preservation Commission 2025 budget. \$500 for Historic Preservation Month supplies, \$2,850 for the 2025 Missouri Preservation Conference, \$500 for the Certified Local Government Forum, \$75 for miscellaneous

public meetings, \$75 for office supplies, \$500 for advertising and special mailings, \$100 to join Kingdom of Callaway Historical Society and \$20 to join the National Trust for Historic Preservation. The motion carried with all members voting in favor, with one absent (Klick).

Other

There was no other old business to discuss.

6. NEW BUSINESS

Draft HPC Vision Statement

Aulbur shared the brief vision statement and calendar of events that are still being finalized with the new members. An official vision statement is still in the works.

Working Database of Surveyed Historical Properties (CLG Requirement)

Creating a working Excel database for the historic properties based on the Fulton Historical Survey from the 1970s is still underway. Warren Hollrah shared that Westminster College has a Museum Studies major, so reaching out to some of those students to help compile the database might be a good option.

CLG Training

The National Alliance of Preservation Commission (NAPC) has webinar training videos available. The webinar titled Best Practices for an Effective Local Preservation Commission has been selected for members to watch to fulfill the training requirement for this year. The link to this training will be emailed again.

CLG Annual Paperwork

Aulbur stated she is still working on the paperwork.

SAHTF Exhibit – October 8th

The Safe and Affordable Housing Taskforce is having an event on Tuesday, October 8th from 4 p.m. to 7 pm. The commission will have a booth at this event. The audience is mainly landlords and tenants, and creating a flyer for the event was discussed. Information about what the commission stands for and how we are a resource will be passed out.

Other

Historical districts were discussed along with creating a process in order to recommend a property to the national registry.

7. NEXT MEETING

The Historic Preservation Commission is scheduled to meet again on October 21, 2024, at 1:00 p.m.

8. ADJOURN

Decision Motion was made by Mary Sheridan and Seconded by Robert Wise to adjourn at 2:02 p.m. All in favor, motion carries.

Respectfully submitted,
Marissa Peneston
Deputy Clerk