

## MINUTES PUBLIC UTILITY BOARD OCTOBER 28, 2024

**Date and time:** 10/28/2024 2:15 pm

**Present:** Charles Williams, Jacque Cowherd, Richard Vaughn, Mike Shindler, Utilities Superintendent Darrell Dunlap, Chief Financial Officer Dustin Dougherty, Director of Administration Courtney Doyle, Assistant Director of Administration Sam Shults, Mayor Steve Myers, and City Clerk Kathie Ratliff.

**Absent:** Council Liaison Lauren Nelson,

**Location:** Fulton City Hall

### DISCUSSION

#### 1. CALL TO ORDER

Charles Williams called the Public Utility Board to order at 2:15 p.m.

#### 2. ROLL CALL

Roll Call was noted. Four members were present, none absent, quorum met.

#### 3. COMMENTS FROM VISITORS

There were no comments.

#### 4. APPROVAL OF MINUTES

**Decision** Motion was made by Richard Vaughn and Seconded by Jacque Cowherd to approve the August 26, 2024 minutes. Motion carried with all members voting in favor.

#### 5. APPROVAL OF FINANCIAL REPORT

**Decision** Motion was made by Jacque Cowherd and Seconded by Richard Vaughn, to accept the financial report for September 2024 as presented. Motion carried with all members voting in favor.

#### 7. UNFINISHED BUSINESS

##### Sikeston:

Superintendent Dunlap reviewed Sikeston under Unfinished Business and mentioned consulting an attorney, who indicated that they believed it will be resolved.

##### Lead Service Inventory:

Superintendent Dunlap reported that the lead service line inventory was submitted to DNR on time, with a likely 10-year timeframe to address any identified issues. Letters will be sent within 30 days to properties with unknown service line materials, with Bartlett and West managing outreach and questions. Dunlap confirmed that his team will follow state guidance moving forward and noted that the City has encountered few lead lines in meter pits recently, as these were progressively replaced over time as the need arose.

**8. NEW BUSINESS**

*I-70 Gas Bore:*

Superintendent Dunlap reviewed the bore project bid. He stated that the awarded contractor, Geeding Construction received favorable reviews when checking references. Director Doyle expressed her satisfaction with the projected cost of the bore. Work is expected to begin in January.

**8. EXECUTIVE SESSION**

Public Utility Board President said there was a need to enter an Executive Session pursuant to RSMo 610.021(1), to discuss or deal with legal actions, causes of action, or litigation.

Motion was offered by Jacque Cowherd and Seconded Mike Shindler to enter Executive Session under RSMo 610.021.1.

Roll call vote of the members of the Board to enter executive session at 2:46 p.m. was as follows:

Jacque Cowherd – Yes  
Mike Shindler – Yes

Richard Vaughn – **Yes**  
Charles Williams – Yes

There being no further business at 3:10 p.m., the council exited Executive Session. Motion was made by Mike Shindler and Seconded by Jacque Cowherd.

Roll call vote of the members of the Board was as follows:

Jacque Cowherd – Yes  
Mike Shindler – Yes

Richard Vaughn – Yes  
Charles Williams – **Yes**

**9. ADJOURN**

The Board briefly discussed end-of-year meeting dates and determined that no regular meetings are needed in November or December. Motion was made by Charles Williams and Seconded by Richard Vaughn to adjourn the meeting at 3:14 p.m. Motion carried with all members voting in favor.

Respectfully submitted,  
Kathie Ratliff  
City Clerk